



## **Job Description LEASING INTERNSHIP**

### **Who We Are:**

Vestar is a nationally recognized leader in the acquisition, management, leasing, and development of retail real estate with a significant market share in the Western US. Vestar has over 30 million square feet currently under operation and management and has been acknowledged by both institutional and private client investors as an industry leader.

Since its inception in 1989, Vestar has become synonymous with integrity and responsibility. As one of the leading privately held real estate companies in the western United States, Vestar acquires, develops, and manages retail and entertainment destinations of varying size and scale that serve as destinations and community focal points.

### **Overview – Summer Internship:**

- Location: Phoenix, AZ
- Duration: 10-weeks, with a possibility of an extension during academic year
- Time Commitment: Approximately 40 hours per week
- Compensation: \$18.00/hour

### **Overview – Academic Year Internship:**

- Location: Phoenix, AZ
- Duration: Each semester (approximately 15-weeks)
- Time Commitment: Approximately 12 hours per week
- Compensation: \$18.00/hour

### **Essential Functions may include:**

- Obtaining and analyzing market information and statistics
- Assist in the acquisition due diligence process
- Prepare cost/benefit analysis for proposed value-add projects
- Assist in the preparation of necessary documentation for entitlements
- Assist with the management of consultant teams to effectuate the remodeling and redevelopment of shopping centers

### **Competencies:**

- Proficiency with Microsoft Word, Teams, and Excel
- Strong interpersonal and communication skills (verbal and written)
- Detail-oriented and self-motivated
- Familiarity with Argus and PowerPoint is a plus
- Strong analytical and problem-solving skills



- Excellent interpersonal skills
- Enthusiastic and highly organized, self-starter

Candidate must be in their Junior or Senior at an accredited 4-year College or University with a focus in Business Administration – real estate, finance, and accounting. The ideal candidate should maintain a GPA of 3.0 or better.

Vestar is an equal opportunity employer. We celebrate diversity in our workplace and we hire the most qualified candidates without regard for age, ethnicity, gender, gender identity or expression, language differences, nationality or national origin, family or marital status, physical, mental, and developmental abilities (or the perception of a disability), genetic information, race, religion or belief, sexual orientation, skin color, social or economic class, education, work and behavioral styles, political affiliation, military service, caste, or any other characteristic protected by law.

Eligibility: Applicants must have valid work authorization that does not now and/or will not in the future require sponsorship of a Visa for employment authorization in the U.S. by Vestar.