



Position: Intern, Re/Development
Location: New York, NY

Support the Re/Development team with the following:

- Project planning and estimation.
- Site planning and design development.
- Lease exhibit preparation/review/negotiation.
- Proforma creation and approvals.
- Entitlement procurement and municipal process.
- Bid & Award process.
- Contract administration.
- Project budgets.
- Financial and feasibility analyses.

Qualifications

- Strong undergraduate record. Studies in finance, real estate, architecture, or construction preferred.
- Demonstrated interest in real estate.
- Proficiency in MS Office, specifically Excel.
- Detail-oriented with strong analytical and organizational skills.
- Works well in a collaborative and entrepreneurial environment.
- Excellent interpersonal, communication and networking skills necessary to effectively interact with senior management and other outside parties.