



# RECON

May 19 – 22, 2019 | Las Vegas, NV  
Las Vegas Convention Center & Westgate Hotel  
#ICSCRECon

## P3 Pavilion Exhibit Space Application – Waitlist

Contact name (for booth confirmation)		Title
Company		
Address		
City	State/Province	Zip/Postal Code
Telephone	Email	Website

Amount of Exhibit Space Needed	Date Submitted
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### When

Monday, May 20 – Wednesday, May 22, 2019

### Where

Las Vegas Convention Center  
North, Central & South Buildings

### Fees

Check or credit card accepted as payment.  
Make check payable to ICSC.  
Booth fee is non-refundable.

**Per 10' x 10' Booth Space: \$1,250**

### Includes (per 10' x 10' booth)

- Four (4) exposition only staff badges
- Exhibit space structure: hard wall (8' H). Note: not provided for island booths
- Standard carpet: gray booth carpet, pepper aisle carpet
- Company ID sign
- One (1) 40" round table
- Two (2) padded side chairs
- One (1) wastebasket
- First night booth vacuum

### Guidelines

- Exhibits must not extend beyond the boundaries of the booth.
- All exhibitors are required to provide General Liability insurance naming ICSC, GES, and the Las Vegas Convention Center as co-insured to the ICSC contact listed below.
- Please adhere to the height restrictions as outlined in the ICSC Display Rules and Regulations (available in the exhibitor dashboard).
- All guidelines are subject to regulations of venue and ICSC.

### Availability

- Booths are confirmed on a first-come, first-served basis.
- Submitting an application does not guarantee you a reservation.
- Applications will not be approved without payment.
- ICSC cannot guarantee that you will not be placed near a competitor.

### Exhibitor List Deadline

In order to be listed in the RECon Exhibitor list, ICSC must receive your exhibit space application with full payment by **February 20, 2018**.

### Cancellations

Notify ICSC immediately if you must cancel your exhibit space. All voluntary canceled exhibits are non-refundable and non-transferable.

### Notification

You will receive an email Booth Confirmation from ICSC five months prior to the meeting if a booth has been reserved for you. If you do not receive an email regarding the status of your request, contact [reconexhibits@icsc.org](mailto:reconexhibits@icsc.org).

### Contact

ICSC - Trade Expositions Department  
[reconexhibits@icsc.org](mailto:reconexhibits@icsc.org)

### Terms, Conditions and Rules

This application is subject to ICSC Terms, Conditions and Rules for Exhibitors available at [www.icsc.org/event-terms-and-conditions](http://www.icsc.org/event-terms-and-conditions), which are hereby incorporated by reference.

**An exhibit space application will be emailed to you as space becomes available.**