

MEETING ROOM INFORMATION

ICSC's floor plan management system, Map Your Show, allows you to book and pay for your booth space online-- visit www.icsc.org/2019SE or contact Mayuri Patel for a booking link.

When

Thursday, November 14, 2019 | 10:00 am – 5:00 pm

Friday, November 15, 2019 | 8:00 am – 2:00 pm

Where

Georgia World Congress Center
Meeting Rooms A300-A400

Fees

Check or credit card accepted as payment. Make check payable to ICSC. Meeting room fee is non-refundable.

Meeting Rooms	Member	Non-Member
Tier 1 (Up to 999 sq. ft.)	\$2,000	\$2,500
Tier 2 (1000 - 1999 sq. ft.)	\$3,000	\$3,500
Tier 3 (2000 - 2999 sq. ft.)	\$4,000	\$4,500
Tier 4 (3000 sq. ft. and larger)	\$5,000	\$5,500

Includes

- One complimentary full conference registration
NOTE: Each additional staff person must be a paid registrant of the 2019 ICSC Southeast Conference & Deal Making. (No Exceptions).
- Standard carpeting
- Company ID sign (26" x 78")

Guidelines

- Exhibits must not extend beyond the boundaries of the booth.
- Companies will not be permitted to place signage in any common area outside of their assigned meeting room space.
- All exhibitors are required to provide General Liability insurance naming ICSC, GES, and the Georgia World Congress Center as co-insured to the listed ICSC contact.
- Please adhere to the height restrictions as outlined in the ICSC Display Rules and Regulations (available in the exhibitor dashboard).
- All guidelines are subject to regulations of venue and ICSC.

Directory Deadline

In order to be listed in the Deal Making Directory, ICSC must receive your exposition agreement with full payment by **October 1, 2019**.

Cancellations

Notify ICSC immediately if you must cancel your meeting room. All voluntary canceled meeting rooms are non-refundable and non-transferable.

Notification

You will receive an email Booth Confirmation from ICSC three months prior to the conference, if a meeting room has been reserved for you. **If you do not receive an email regarding the status of your request, contact Mayuri Patel at mpatel@icsc.org.**

Contact

Mayuri Patel
Trade Expositions Department
Tel: +1 646 728 3518 | Email: mpatel@icsc.org

Terms, Conditions and Rules

This application is subject to ICSC Terms, Conditions and Rules for Exhibitors available at www.icsc.org/event-terms-and-conditions, which are hereby incorporated by reference.